

Subject: IACLEA Seeks Applicants for 5<sup>th</sup> Annual International Exchange Program

To the Membership,

As you may know, starting in 2013, IACLEA has held two successful International Exchange Programs, with the purpose of educating members on the operation of campus public safety agencies globally, and to foster understanding among members from various nations by furthering the relationship between institutions across the world.

Once, again, IACLEA is pleased to announce that it will offer this opportunity a fifth time, in conjunction with partner, the Association of University Chief Security Officers (AUCSO), an organization that represents security professionals employed at universities, colleges and institutions of higher education in the UK and Europe.

Under this program, one agency head or command level staff member from each association will participate in an exchange program for a period of three or four days to observe the operations of the other agency.

Past participants include:

- **2013** - Malcolm Dawson of the University of Leeds partnered with Teresa Crocker of Georgia Tech, Atlanta, USA.
- **2014** - Peter Brinkley of the University of Surrey visited and then hosted Vernon Baisden of the Ohio State University, USA.
- **2015** - Laurence Perkins of the University of Leicester visited the National University of Singapore and then hosted Lionel Lim, and Elizabeth Palicza of London South Bank University visited and then hosted Kevin Cleveland of Vanderbilt University in Nashville Tennessee, USA.
- **2016** – Alan Cain from Manchester Metropolitan University visited Zurich University in Switzerland, and Richard Sheridan partnered with Jay Gruber of Georgetown University, Washington DC.

Click on the following links to read participants' experiences, which were documented in issues of the *Campus Law Enforcement Journal*:

- [International Exchange Program: Visiting Ohio State and Visiting the University of Surrey](#), Page 14-18, by Peter Brinkley, University of Surrey, and Page 20-21, by Vern Baisden, Ohio State University
- [My Experience: AUCSO/IACLEA International Exchange Program 2013](#), Page 20, by Malcolm Dawson, University of Leeds
- [Policing Across the Pond: Georgia Tech and University of Leeds Compare Campus Safety and Security Methods](#), Page 23, by Teresa Crocker, Georgia Institute of Technology

### **Call for Applications – IACLEA Members**

IACLEA is now seeking institutions wishing to participate in the program.

Anticipated exchange visits will occur **August – September 2017**. Applicants who cannot participate during that time of year are still encouraged to apply, and should note on their application that alternative scheduling arrangement may need to be made. Further guidance regarding scheduling will be given to the selected applicant. Please note that a letter of approval from your Head of Department must accompany the application.

Responsibilities include hosting the other participant for three or four days, as well as providing housing, transportation to and from the airport, and a well-planned itinerary for the participant to learn about campus public safety operations at your institution. This may include shadowing a CEO or other command staff person, attending an event to observe security set up and procedures, riding with police or public safety officers, etc.

The host institution should be located near a major hub with an international airport, have their own security team (in-house or contract) and ideally have strong links with the local police force at various levels.

### **Financial Considerations**

IACLEA will reimburse the following expenses for one person from the selected member institution, to participate in the exchange program.

- Reasonable round trip economy class airfare - flights should be booked at least six weeks in advance
- Round trip ground transportation to campus site if host agency does not provide transportation
- Four nights hotel stay (unless the host agency provides lodging)
- Per diem of \$75 a day for meals for four days
- Total reimbursable expense shall not exceed \$2,500 without prior approval of IACLEA Treasurer or finance committee

If you are interested in participating in this program, please complete and submit the attached application form to [mgosser@iaclea.org](mailto:mgosser@iaclea.org) by **Friday, June 9, 2017**. The Committee will notify applicants of their decision by shortly thereafter.

You may contact Ray Wheatley, IACLEA International Director, at [raymod.wheatley@dcu.ie](mailto:raymod.wheatley@dcu.ie) with any questions or if you need further information.

## **2017 International Exchange Program Application**

This program is designed to further the relationship between the international members and US-based members.

### **Application process**

1. IACLEA will issue a call for applications on an annual basis.
2. Interested members are encouraged to complete the application form and submit it for review by the IACLEA International Exchange Sub-Committee (IESC).
3. The member must seek agreement by signed letter from the Head of Department before the application can be considered. Each recipient must have relevant insurance, Visa, and passport.
4. The IESC will make the final selection and inform both recipients.
5. IESC will then liaise with the recipients and put them in touch with each other to arrange a date agreeable to both.
6. Both recipients will arrange their flights. Accommodation should be agreed by the host for convenience purposes. All reimbursement must be requested through IACLEA Head Office. All receipts or other evidence of purchase must be attached to expense request.
7. On completion of both exchanges, each recipient is required to submit a report on their activities and experiences and to give a presentation at their respective annual conferences.
8. Each recipient must have a good standard of the English language.

### **1. CONTACT INFORMATION:**

Full Name:

Institution:

Title:

Address:

City/Town:

State/Province:

ZIP/Postal Code:

Country:

Email Address:

Phone Number:

### **2. EMERGENCY CONTACT INFORMATION:**

Full Name:

Relationship:

Address:

City/Town:

State/Province:

ZIP/Postal Code:

Country:

Email Address:

Phone Number:

**3. Provide an outline of why you feel you are a suitable candidate for this Exchange Program:**

**4. I have submitted a signed letter of my approval by my Head of Department with this application to [mgosser@iaclea.org](mailto:mgosser@iaclea.org).**

Yes

It is forthcoming